

## UTILITIES SERVICE BOARD MEETING

June 28, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Dick Eherenman, Sam Vaught, Alisa Brown, and ex-officio member Tom Micuda. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Steve Saulter, Jane Fleig, Mike Hicks, and Ed Sherfield. Also present: Hank Hewetson and Mark Menefee representing Indiana University. (A copy of the sign-up sheet is attached to the minutes.)

Before the start of the business meeting, Board President Swafford announced that the 2005 budget would not be discussed at this meeting. It will be presented at the July 12, 2004, meeting.

### MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE JUNE 14, 2004, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (HENKE AND WHITE).

Board member Henke arrived at the meeting at this time.

### CLAIMS:

Board members were presented with two claims lists: a regular list and a special check run list. (A copy of each list is attached to the minutes.)

### REGULAR CLAIMS:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0491076 THROUGH 0491180 INCLUDING \$588,734.90 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$588,734.90 FROM THE WATER UTILITY; CLAIMS 0430553 THROUGH 0430617 INCLUDING \$112,951.50 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND, \$1,047.04 FROM THE WASTEWATER CONSTRUCTION FUND, AND \$1,080.00 FROM THE WASTEWATER SINKING FUND FOR A TOTAL OF \$115,078.54 FROM THE WASTEWATER UTILITY;

AND CLAIMS 0470050 THROUGH 0470054 INCLUDING \$233,196.36 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$233,196.36 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$937,009.80. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

SPECIAL CHECK RUN:

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE SPECIAL CHECK RUN CLAIMS AS FOLLOWS:

CLAIMS 0491139 THROUGH 0491140 INCLUDING \$115,014.58 FROM THE WATER SINKING FUND FOR A TOTAL OF \$115,014.58 FROM THE WATER UTILITY. TOTAL SPECIAL CHECK RUN FUNDS APPROVED: \$115,014.58. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

RESOLUTION AUTHORIZING SRF SIGNATURES:

HENKE MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE RESOLUTION AUTHORIZING PATRICK J. MURPHY, JOHN N. LANGLEY, AND/OR STEVE SAULTER TO SIGN SRF DISBURSEMENT REQUEST INFORMATION FORMS ON BEHALF OF THE CITY OF BLOOMINGTON UTILITIES DEPARTMENT. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Board member Vaught reported that the Finance Subcommittee met on June 24, 2004, to discuss the Utilities Department budget for 2005. After careful review, changes and additions were suggested to staff members. The budget packets for 2005 will be revised by staff members and will be presented at the July 12, 2004, Utilities Service Board meeting before being presented to the City of Bloomington Common Council on July 14, 2004. Board member Henke stated that he was very pleased with the format of the budget because of the detailed information presented and the openness of the format.

STAFF REPORTS:

No staff reports were presented.

PETITIONS AND COMMUNICATIONS:

Patrick Murphy –

Utilities Director Murphy reported that Board member Jeff White moved from the district covered by the City of Bloomington Utilities Department. According to state statute, Mr. White cannot remain a member of the Utilities Service Board if he does not live in the covered area. Mr. White will present his resignation effective July 29, 2004. Board members were urged to be especially careful about meeting the quorum requirements at each meeting until Mr. White's replacement has been appointed. It is hoped that a person with similar expertise will be appointed as a replacement.

ADJOURNMENT:

The meeting was adjourned at 5:25 p.m.

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L. Thomas Swafford, President